

THE OWNER OF RECORD IS RESPONSIBLE FOR PAYMENT OF THIS BILL. If you sold the property, forward this bill to the current owner or return it to the Treasurer's Office. The owner of record will be notified and published as delinquent if taxes remain unpaid.

1. **ESCROWED TAXES.** Forward a copy of this bill to your lender if required.
2. **FAILURE TO RECEIVE A BILL.** The Collector is not responsible for failure to receive a tax bill, for payment on wrong parcel or for omission. The owner should know the number of properties owned and the amount of taxes paid. Tell us if you think there is an error.
3. **LATE PAYMENTS.** Late payments include 1.5% interest per month. Parts or fractions of a month shall be considered a month. Refer to the late payment schedule on each stub.

Payments received by mail are late if they are postmarked after the due date. No exceptions. If there is no postmark or if the postmark is unreadable, a payment is presumed to be late if we receive it four or more business days after the payment installment due date.

A Billpay check is late if it is dated after the due date, or if received electronically, it has a "funded date" that is after the due date.

After Friday, September 30, 2016 we accept payments only by cash, money order, cashier's check, or Discover card.

After October 1, 2016 we add a \$10 fee for certified mailing and publication on the delinquent taxpayer list.

We accept payments until 4:30 PM on Friday, October 28, 2016.

4. **PARTIAL PAYMENTS.** We do not accept partial payments.
5. **PHONE NUMBERS.** Please write your phone number on the stub to contact you if there is a problem with your payment.
6. **POSTDATED CHECKS.** We do not accept postdated checks.
7. **RETURNED PAYMENTS.** Any returned payment voids receipt and adds a \$25 County returned check fee plus all bank fees that are charged to the County. Certified funds are required for repayment.
8. **STUBS.** Payment stubs **are required for all cash, check and Discover Card payments.** Stubs are at the bottom of the tax bill. Duplicate bills are available for \$3.50 each. Pay taxes and duplicate bill fee payments with separate checks. The Collector may return tax payments that do not include either the stubs or the correct duplicate bill fee payment. Include stubs for cash, check or Discover card payments. The Collector may return tax payments that do not include either stubs or the \$3.50 duplicate bill fee payment per property, paid separately.
9. **SUBSEQUENT TAXES.** If prior taxes were sold and not redeemed, the tax buyer may pay the current taxes after the second installment due date.
10. **TAX RECORDS ONLINE.** Tax records since the 2000 tax year are available at <http://www.co.adams.il.us/treasurer/taxrecords.htm>
11. **TAX SALE.** All unpaid taxes will be offered for sale on Monday, October 31, 2016. After the tax sale, call the Adams County Clerk at 217-277-2162 for the amount due.
12. **ZERO-DOLLAR TAX BILLS.** If no tax is due, do not return tax stubs. Keep the bill for your information and your records.

Certain taxpayers may be eligible for tax exemptions, abatements and other assistance programs. Contact the Supervisor of Assessments office at 217-277-2135 or the Illinois Department of Revenue.

Certain taxpayers may be eligible for the Senior Citizens and Disabled Persons Property Tax Relief Act. Contact the Illinois Department of Aging at 800-252-8966 or the West Central Illinois office at 800-252-9027.

PAYMENT OPTIONS

CASH. Do not mail cash payments or place cash payments in the dropbox.

CHECK. Make checks payable to "Adams County Collector." Write legibly. Include your phone number. Your cancelled check is your receipt. The Collector may lower the check amount if it is greater than the amount due.

~~**DISCOVER CARD.** Pay in person at Treasurer's Office. A convenience fee from \$6 to \$38 will apply to the total payment.~~

BILLPAY CHECK (through your bank). Accepted through Friday, September 30, 2016. The Treasurer may return your payment if it can't be processed. Follow the special rules shown below.

- Create a biller for each property. Do not combine payments.

Biller: ADAMS COUNTY COLLECTOR
507 VERMONT ST STE G12, QUINCY IL 62301-2998
Account: Property Index Number from your bill
(enter all 12 digits including zeros; omit dashes)

- For each property, pay the exact amount due at the time of payment including late payment interest and fees. You may pay one or both installments. Call 217-277-2245 if you are unsure of the exact amount.

- Do not use the memo line for any payment information.

E-CHECKS, CREDIT CARD, DEBIT CARD. Accepted through Friday, September 9, 2016. Pay by phone at 877-636-7091. Pay online at <https://www.govtechtaxpro.com/parceldetail.php?idCounty=14001>
Convenience fees apply:

- \$2.00 for each e-check payment.
- \$3.95 for each debit card payment.
- \$1.50 plus 2.25% of the total payment amount for credit card payments.

Debit cards have transaction limits. Contact your bank to confirm your limit.

HOW TO PAY

TREASURER'S OFFICE. Pay in person at the courthouse, 8:30-4:30 Monday-Friday. Use the 5th Street courthouse entrance.

DROP BOX. The drop box is located outside the 5th Street courthouse entrance. Do not put cash payments in the drop box.

MAIL. Mail to the address shown on the stub. **Payments must be postmarked on or before the due date to be considered on time.** Include a self-addressed stamped envelope if you want a receipt.

LOCAL BANKS. Banks accept cash or check payments. Payment stubs must accompany each payment. Banks do not accept late payments.