



## **Adams County Health Department Position Vacancy**

- Job Title:** Public Health Nurse
- Section:** Infectious Diseases, Clinical Nursing
- Education Required:** Certification of graduation from a school of nursing approved by the Illinois Department of Financial and Professional Regulation
- Experience Required:** Courses relating to infectious, communicable and vaccine preventable diseases, as well as disease pathology and treatment; or two years of full-time professional experience applicable to this program.
- Licensure Required:** Illinois license as a Registered Nurse by examination preferred, Licensed Practical Nurse acceptable; and possession of a valid proper class motor vehicle operator's license by the state of residence, prior to appointment during tenure of employment. CPR Certification within 6 months of employment.

### **Description of Job Activities:**

- Under the supervision of the Infectious Disease Supervisor, reviews records, gathers and compiles data to determine the scope of communicable disease incidence and source in the Adams County Health Department jurisdiction.
- Implements required procedures used in application of the laws, policies and regulations pertaining to one or more communicable disease programs.
- Coordinates educational and informational programs to inform the public of the community's immunization needs.
- Administers inoculations, as required under standing and specific medical orders.
- Assists with the investigation and management of probable and suspected infectious disease cases.
- Conducts investigation in conjunction with Adams County Health Department Environmental Health staff, local medical societies, institutions and other agencies.
- Fields questions regarding HIV, sexually transmitted diseases and Adams County Health Department programs relating to these areas.
- Operate standard lead poisoning assessments, and assist with case management.
- Attends in-service training and meetings as required by the Adams County Health Department.
- Performs other Public Health Nursing duties as assigned.

The knowledge that is required to accomplish these activities is as follows:

- Extensive knowledge of means of transmission of various communicable diseases and efficacy of vaccines to prevent this transmission.

- Extensive knowledge of the state and federal immunization guidelines and requirements.
- Extensive knowledge of the organization and operation of various disease control programs.
- Familiarity of medical-legal aspects of public health nursing.

The skills that are required to accomplish these activities are as follows:

- Ability to apply basic principles and practices underlying professional nursing techniques and public health nursing.
- Ability to apply laws and regulations pertinent to public health nursing.
- Ability to carry out detailed nursing instructions of a technical nature related to patient care.
- Ability to maintain close, cooperative working relationships with state and local health officials, various professional health personnel and agencies, community groups and volunteer organizations.
- Ability to work with and serve diverse community populations.
- Ability to give injections and take specimens understanding or specific medical orders.
- Ability to investigate the transmission of various communicable diseases.
- Ability to present ideas effectively, both orally and in writing.
- Ability to use a personal computer for documentation and communication purposes.

**Accepting applications until position is filled.**

**TO APPLY:**

**Submit current resume and 3 professional references via email to [healthjobs@co.adams.il.us](mailto:healthjobs@co.adams.il.us)**

**The Adams County Health Department no longer accepts paper applications.  
We are an Equal Opportunity Employer.**